

ACCESSING THE SCHOLARSHIP

STEP 1 : Confirm your eligibility and interest in the scholarship

You **must confirm your eligibility and interest** in the scholarship by completing and submitting your Interest Form. This must be done electronically via the Scholarships and Advanced Training Information System (SATIS) which is available on the scholarship website at www.scholarships.gov.tt. Once you have completed and submitted this information, your **Scholar Profile** will be automatically created and you will be able to log into your Scholar Profile at any-time or location using your email and password, which was used to create the account.

STEP 2 : Complete the Data Capture and submit All Required Documents

Once you have expressed interest in accepting the scholarship, you will be able to proceed with submitting further information and documents required for the scholarship.

You are required to provide your Personal details, your proposed Study details and your Guarantor's information. You are also required to attach the certified copies of your documents to this form (*see the attached list of required documents*).

When you have submitted this form, you will be assigned a Scholar Support Officer. Your Scholar Support Officer will answer your queries, prepare your Scholarship Agreement, review your academic transcript each year and provide you with any other information which you may request throughout your scholarship.

THINGS TO NOTE

You must log-in to your Scholar Profile using the **SATIS login** tab on the scholarship website each time you wish to access your account. This includes instances where you are required to submit outstanding forms and documents.

Email is the main form of communication used between the SATD and the Scholar therefore you are required to provide valid email addresses throughout the scholarship.